

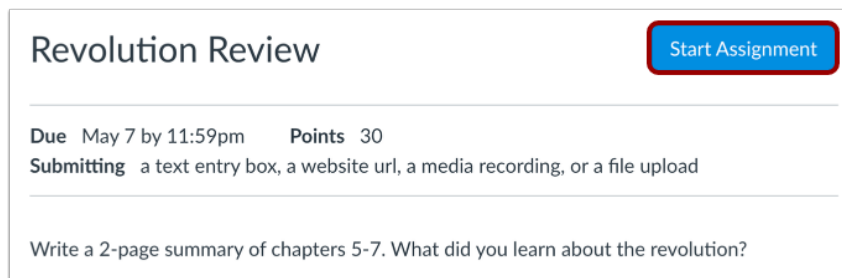
Add a File to an Assignment

Add a File:

Open an Assignment by selecting the Assignment title.

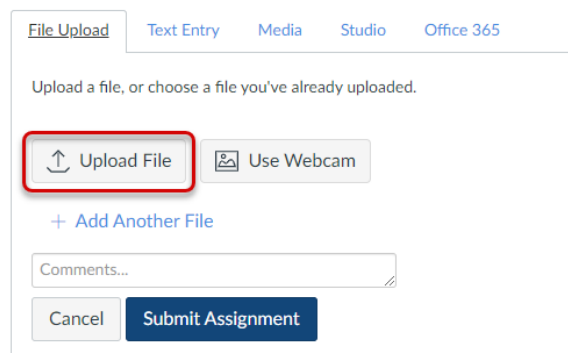


Select **Start Assignment**.

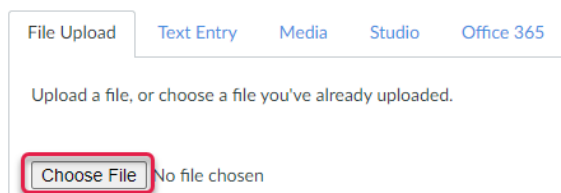


Upload File Tab:

1. Select **Upload File** to upload a file from your computer.

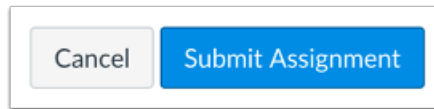


2. Select **Choose File**. Navigate to find the file you want to upload.



Add a File to an Assignment

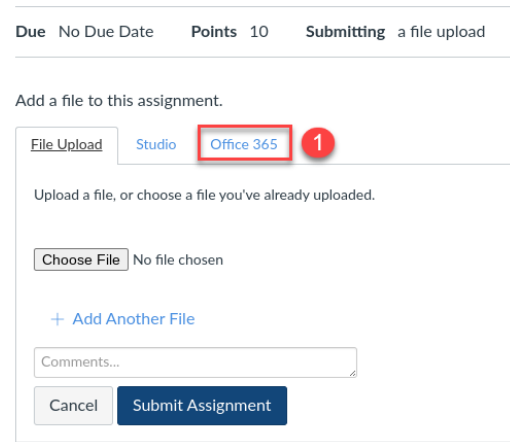
3. Select **Submit Assignment**



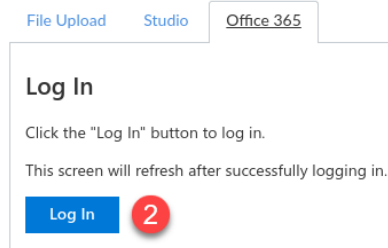
Office 365 File Tab:

1. To upload a Word, PowerPoint or Excel file, select the **Office 365** tab.

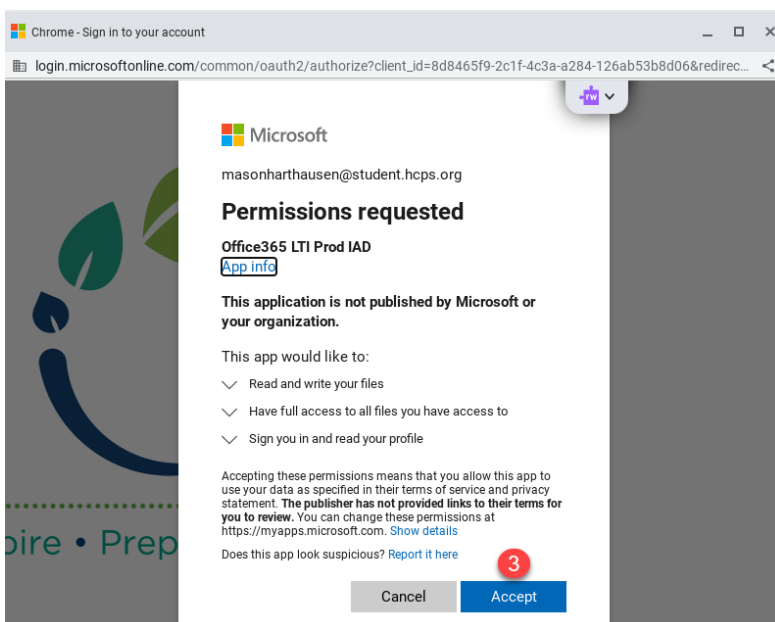
Add a file



2. Select **Log In**



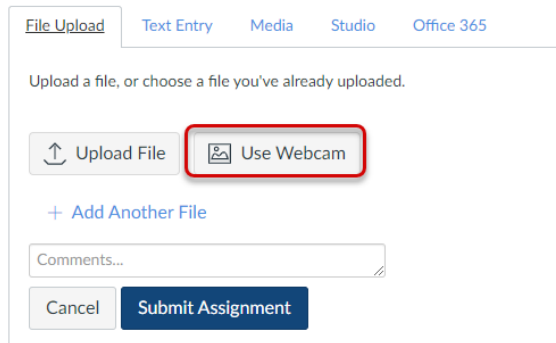
3. Select **Accept**



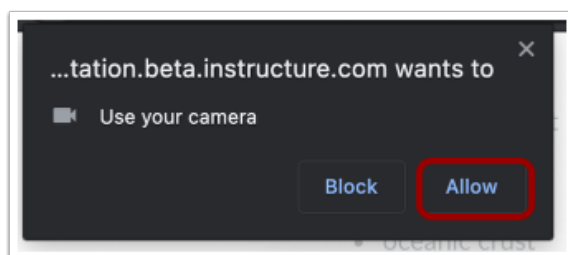
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Use Webcam Tab:

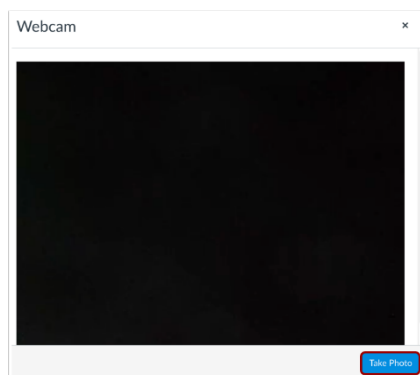
You can use your device's integrated camera to take a picture and upload as an Assignment submission.



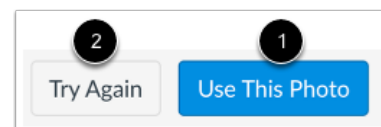
If your browser prompts you for access to your device's camera, click the **Allow** button.



To take a picture using your device's camera, select **Take Photo**.



To use the photo you took as your Assignment submission, select **Use This Photo**. To retake the photo, select **Try Again**.



Add a File to an Assignment

Add Another File

If you need to upload another file, select **Add Another File**.

File Upload Text Entry Media Studio Office 365

Upload a file, or choose a file you've already uploaded.

Upload File Use Webcam

+ Add Another File

Comments...

Cancel Submit Assignment

Select **Submit Assignment**

Cancel Submit Assignment