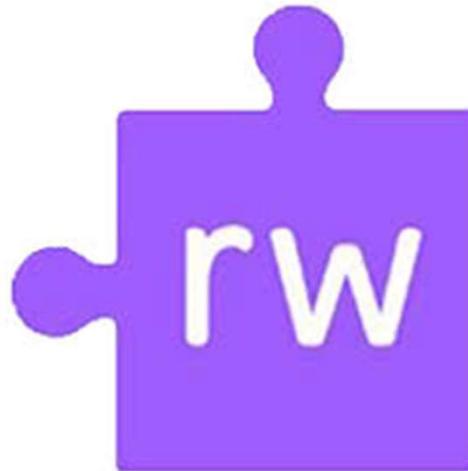


How Do I Log into Read & Write for Google Chrome?



Logging into Read & Write— Windows device

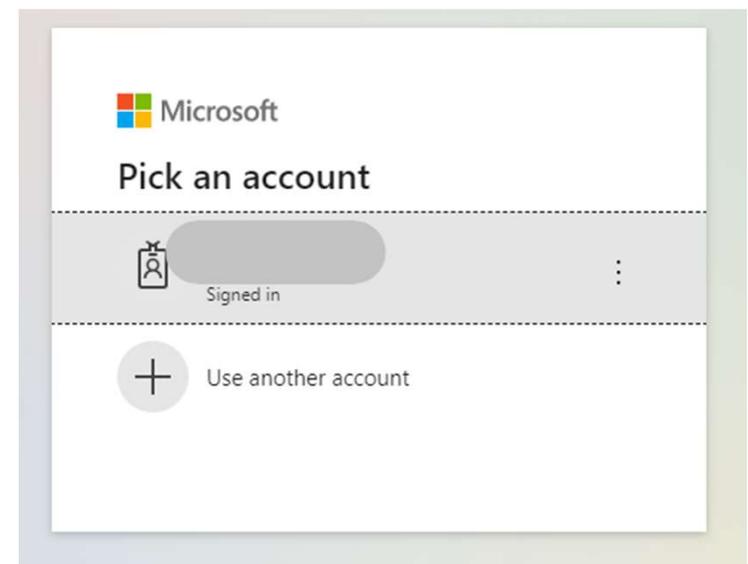
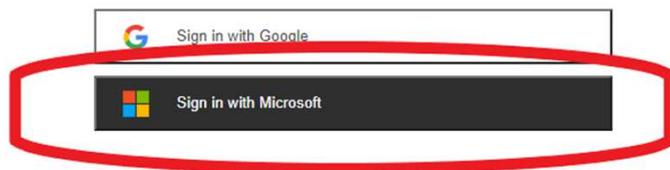
The first time you launch the Web toolbar by pressing on the purple puzzle piece icon , you will be prompted to accept a set of permissions.

On a Windows device, you will be given a choice between a Microsoft and a Google account. Choose the Microsoft account.

The Microsoft login screen will open. Use your HCPS username and password to log in.

Username: firstname.lastname@student.hcps.org
Password: organizational account credentials

read&write



Successful Login for the Read & Write Toolbar



If you have successfully logged into Read & Write, all the tools will be available. If some of the tools are grayed out, you need to try logging in again with your Microsoft Office 365 account.