How Do I Log into Read & Write for Google Chrome?
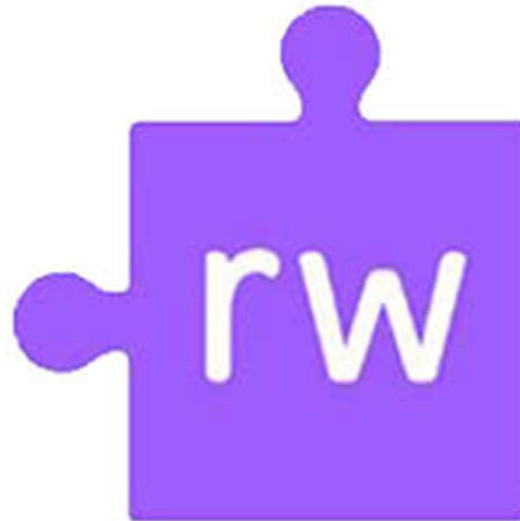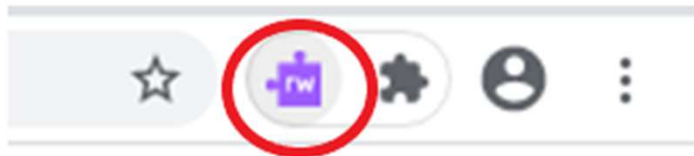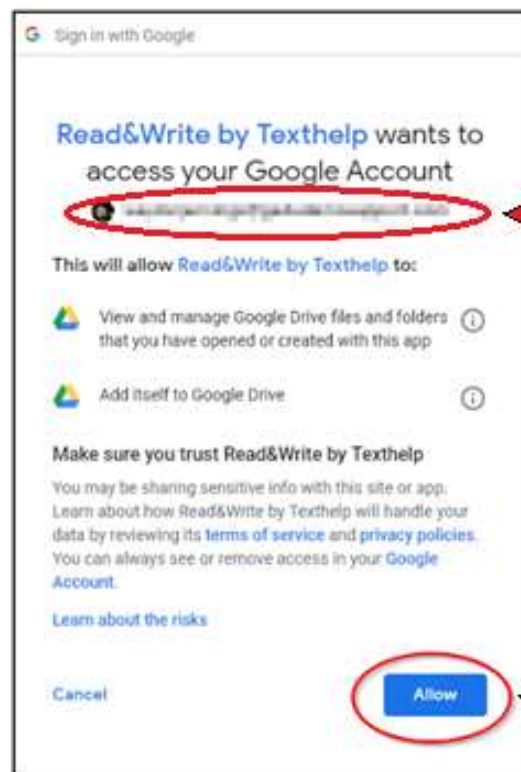
Logging into Read & Write— <mark>Chromebook</mark>

The first time you launch the Web toolbar by pressing on the purple puzzle piece icon, you MAY be prompted to accept a set of permissions or select an account.

Click the Read&Write for Google Chrome extension icon:

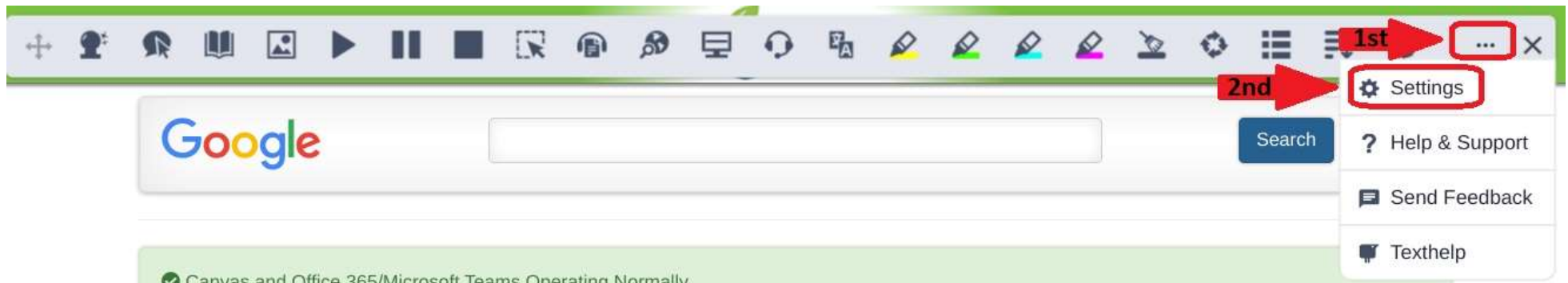You MAY be prompted to grant access to the extension.

G Sign in with Google

Read&Write by Texthelp wants to access your Google Account

This should be your HCPS username: firstnamelastname @student.hcps.org

This will allow Read&Write by Texthelp to:

△ View and manage Google Drive files and folders (i) that you have opened or created with this app

△ Add itself to Google Drive (i)

Make sure you trust Read&Write by Texthelp

You may be sharing sensitive info with this site or app. Learn about how Read&Write by Texthelp will handle your data by reviewing its terms of service and privacy policies. You can always see or remove access in your Google Account.

Learn about the risks

Cancel   Allow

Click "Allow" when prompted.

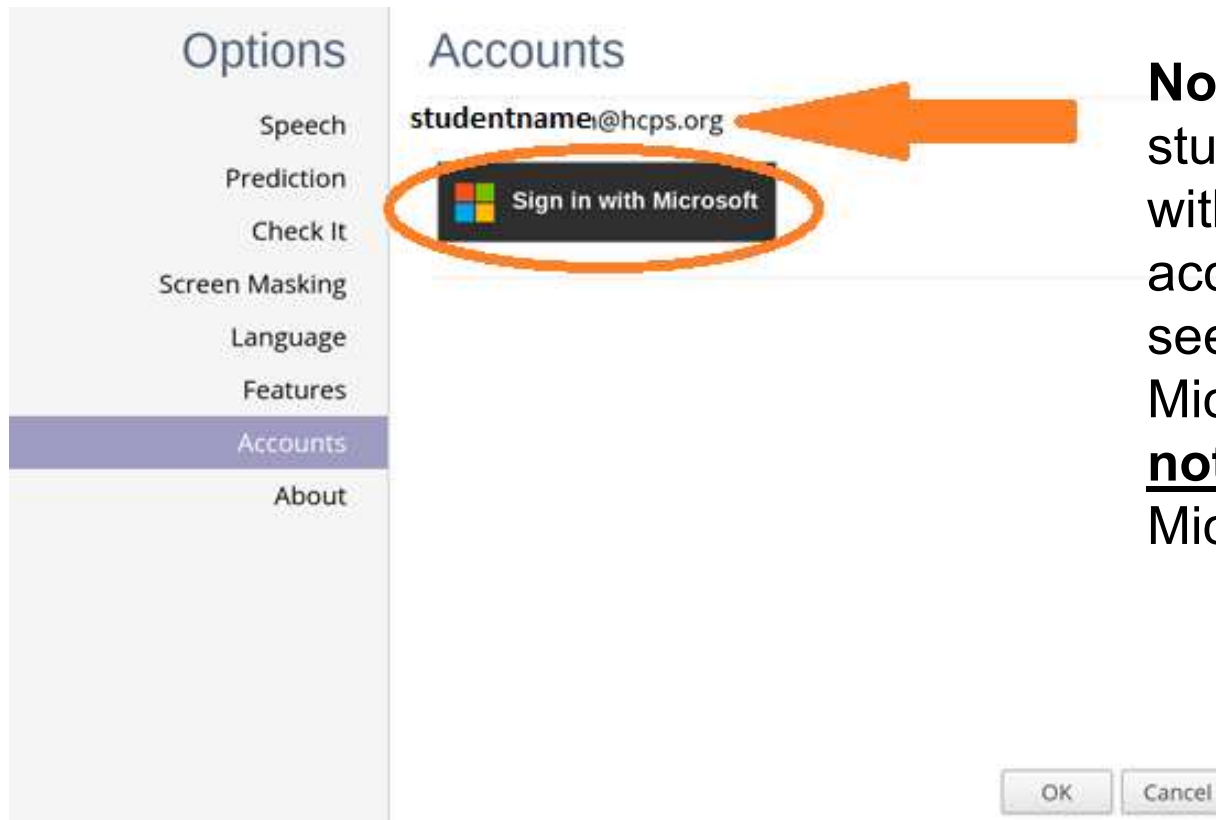# Logging into Read & Write— Chromebook

Step 1

For access to all the tools, students need to log in with their Microsoft Office 365 credentials. Open the Read & Write toolbar on a website. With the toolbar open, click the three dots on the right and then click "Settings."

Logging into Read & Write— <mark>Chromebook</mark>
Step 2

In the Options box that opens, click "Accounts" and "Sign in with Microsoft."

Note: It may look like students have signed in with their Microsoft account; however, if they see "Sign in with Microsoft" then they have **not** yet signed in with Microsoft.
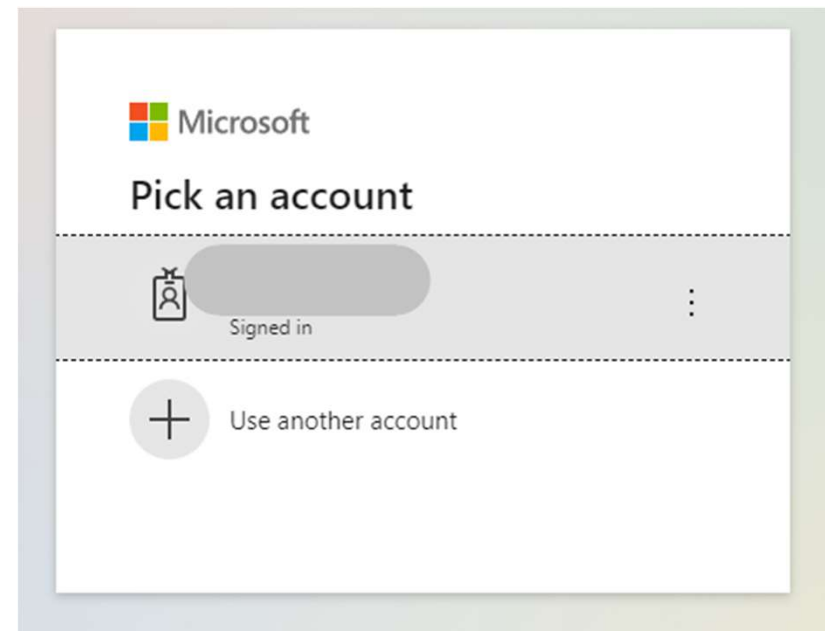
Logging into Read & Write— <mark>Chromebook</mark>
Step 3

A pop-up box MAY redirect students to log in with their Microsoft Office 365 account. Use your HCPS username and password to log in.

Username: firstnamelastname@student.hcps.org
Password: organizational account credentials

Once a student has logged into the Read & Write extension with his/her Microsoft account, all the tools will be fully functioning.

Successful Login for
the Read & Write Toolbar

If you have successfully logged into Read & Write, all the tools will be available. If some of the tools are grayed out, you need to try logging in again with your Microsoft Office 365 account.